

Inner East Community Committee Thematic Action Tracker										
Date	Community Committee (ward/ neighbourhood)	Best City	Theme	Goals	Key Actions	Services/ Lead Officer	Timescales	Progress Against Action	Impact/ what difference made	RAG Rating
09/10/14	Inner East		Re-engaging Young People in Inner East Leeds	To engage young people in their community and local decision making	That feedback from the workshop discussions be produced and shared with key stakeholders to help shape a work programme going forward. influence service delivery and resource allocation.	Sally Lowe and Sally Coe	01/11/2014 for Feedback	Workshop notes were produced and reported back to the next meeting of the Inner East Community Committee (held in January 2015). These workshop notes were also shared on social media. Feedback was also been given to colleagues in the Breeze team – the council's youth engagement brand – as to how they could improve their offer to young people. Breeze is currently formulating a response to these suggestions in line with ongoing financial pressures. Discussions at the October Community Committee also helped shape a Scrutiny Board report reviewing the effectiveness of the Youth Activity Fund (YAF). This report, which went to the Children and Families Scrutiny Board in December 2014, made recommendations for simplifying the process of administering the YAF grants and the greater involvement of young people in the decision making process.	One specific example is that in the new financial year the Inner East Community Committee - which has a devolved budget for youth activity - worked in partnership with the Clusters (the umbrella organisations of schools in the area) to collaboratively commission youth activity projects in 2015/16 in a bid to maximise budgets and reduce duplication. New ways of communicating with young people were also explored which included linking in better with schools and 3rd sector groups who already have access to large numbers of young people. A short questionnaire asking young people what activities they would like to happen in their area was been drafted and shared in local schools in a bid to ascertain young	Amber
22/01/15	Inner East		Social Isolation	Influence commissioning of local services	To comply a report of workshops funding to make recommendations to North Leeds Clinical Commissioning Group on social prescribing and funding organisations at a local level	Liz Bailey/Lucy Jackson		North Leeds Clinical Commissioning Group has allocated £900k (including procurement and project costs) to commission social prescribing work. £750K has been contributed to the Third Sector Health Fund for local businesses to bid into. The fund has been promoted to local organisations.		Green
22/01/15	Inner East		Social Isolation	Regular feedback mechanisms between local third sector and public health and support for the sector.	Public Health Lead Officer & Health Community Champion to meet with local third sector to explore what is happening locally and what more might be possible locally	Liz Bailey/Lucy Jackson	Ongoing	First meeting has taken place, conversations are taking place to secure resources from public health to work with local groups to support building connections and networks.		Amber
19/03/15	Inner East		Priority Setting for 2015/16	Workshop sessions to inform business part of the meeting	Workshop sessions to inform the business part of the meeting and inform the priorities set by the committee	Jane Maxwell	Complete	.	Local residents and members able to shape and influence the community committees priorities.	Complete
18/06/15	Inner East		Environment	Local residents and partners able to influence SLA	Hold a workshop to gather local intelligence and feedback to help populate the ENE Locality Action Services "Plans on a Page" for each of the five priority neighbourhoods - Burmantofts, Richmond Hill, Gipton, Harehills and Killingbeck & Seacroft.	John Woolmer	Ongoing	Workshop has been held at the Inner East Community Committee meeting on 18th June in Shine, Harehills. ENE Environmental Action Service to feedback this intelligence to ENE Environment Sub Group and incorporate as part of emerging Plans on a Page. Further more localised sessions were suggested to take place in each priority neighbourhood as deemed necessary. An update report has been promised for the March community committee meeting with the eventual SLA's planned to be presented at the June	The work will contribute to the formulation of localised Service Level Agreements which will tailor work to local priorities which have been set by local residents.	Amber
17/09/15	Inner East		Domestic Violence	To engage residents and third sector groups in a discussion about how front line domestic violence services can be made more accessible and to gauge views on what a successful awareness raising campaign should include.	To hold a workshop session to entice out ideas on the following questions: • What does an effective Domestic Violence publicity campaign look like ? • How could we improve domestic violence services and support locally? • What can we do locally to support '16 days of action' (2015) ?	Bev Yearwood	To coincide with the campaign dates of the 16 Days of Action - 25th November to 10th December	The workshop was the catalyst for numerous ideas which have been fed back to the relevant teams within the council. Communities Team ENE also used the session to shape a programme of action to raise awareness around domestic violence for the 16 Days of action, such as an awareness raising walk and information stalls at the Reginald and Compton centres. Further actions are planned to follow up on the outcomes of these actions, such as to publish a newsletter, to continue with a DV action group and to host a bi-annual DV forum. Work is still on-going to fund the circulation of personal items with DV advice contact numbers on them.	The workshop and the work programme undertaken by the Communities Team had the impact of raising the profile of domestic violence during the 16 Days of Action campaign. The overarching aim of the piece of work was to raise awareness around the help available to victims of domestic violence and to encourage victims to report abuse and seek help. Success against this objective could potentially be measured by the number of people contacting frontline services for help and support.	Amber
10/12/15	Inner East	For Communities	Community Hubs	To make the Compton Centre community hub accessible to the whole community	To host an interactive workshop seeking views and opinions about how the Compton Centre can be better utilised as a community hub and what services people would like to see located there which would benefit the local community.	Josette Ward	Ongoing	Notes from the workshop groups have been written up and passed on to the management of the Compton Centre. These will be fed into a review of the access to and use of the Compton Centre which is currently taking place.	This piece of work will contribute to the community hubs improvement programme.	Green

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July 2014 business meeting								
17/06/14	All Wards	To respond to public feedback that Committee meetings start later and be rotated between accesible community venues in Inner East Leeds.	To take onboard the requests from residents and liase with Communittee Members and colleagues in Governance Services	Andrew Birkbeck	Complete	Feedback discussed with Committee members and colleagues in the Governance Services Unit.	Feedback has been positive with regards to implementing suggestions for a later start time and the rotating of venues across the three Wards in Inner East.	Green
17/06/14	All Wards	That the Locality Team Manager for ENE circulate further information relating to the Community Committee's additional financial contribution to the Environmental SLA	Locality Manager to provide details to Committee Members at earliest opportunity.	John Woolmer	Complete	Locality Manager provided a written breakdown for Members information.	Committee Members had a greater understanding of what their contribution to the Environmental SLA entailed. This paper also prompted further discussions about service delivery.	Green
October 2014 business meeting								
09/10/14	All Wards	That the Inner East Environmental Sub Group further develop proposals for the Environmental SLA (2015/16)	Community Committee representatives on the Inner East Environmental Sub Group work collaboratively with the Locality Team to develop an SLA for 2015/16	John Woolmer/Andy Birkbeck	Complete	Several meetings of the Sub Group took place over the municipal year that helped develop and shape proposals for the emerging SLA	Developing propoals via the Environmental Sub Group ensured that local knowledge and need was fed into the process	Green
January 2015 business meeting								
22/0115	All Wards	A review of the current Wellbeing process be undertaken to inform spend for 2015/16	Area Officer for Inner East to carry out a review of Wellbeing spend for 2014/15 and present to the next meeting of the Community Committee	Andrew Birkbeck	Complete	A review was presented to the March meeting of the Community Committee as part of a Priority Setting workshop session.	A review of the Wellbeing process encouraged the Committee to look at introducing a set of priorities to focus the the allocation of resources	Green
19/03/15	All Wards	A resident requested that an air quality monitoring assessment be carried out in the Inner East area	Request was refered to the appropriate officer	Jon Tubby	Complete	Response sent to resident in question	Resident querey resolved	Green
19/03/15	All Wards	That the Communities Team (ENE) look to develop a Neighbourhood Improvement Board model in Inner East Leeds	Communities Team to develop both a framework and process for delivering a more structured approach to neighbourhood improvement work in the Inner East area	Jane Maxwell	Ongoing	Report outlining this approach went to Community Committee in September. Work is progressing to both implement the NIB and the neighbourhood improvement partnerships by early 2016. Priority setting sessions have now taken place for each NIP and sessions hae also taken place to establish key outcomes and work programmes. The inaugural meeting of the Inner East Neighbourhood Improvement Board is planned to take place in April/May.	Progress to consolidate the NIPs is ongoing with many key partners being involved in the process to highlight issues and priorities and to formulate ideas to address local issues.	Amber
June 2015 business meeting								
18/06/15	All Wards	Residents requested that the dates and themes of future Community Committee meetings be widely promoted	Area Officer for Inner East to ensure suitable levels of publicity and promotion for future Community Committee meetings	Neil Young	Ongoing	Work has continued to promote the community committee to partners and residents using an updated mailing list and the Inner East Facebook pages. A piece of work is being undertaken centrally to improve the community committee offer and the findings of this piece of work will contribute to this partucular action.	The tangible mechanism to measure this action is attendance levels at community committee meetings. Attendance continues to be an issue that has been highlighted for improvement.	Amber
September 2015 business meeting								
17/09/15	All wards	Members requested information on the take-up and use of mobile libraries on a ward by ward basis and also usage figures of the three library sites in Inner East	Chief Librarian for Inner East to provide the figures in time for the next Inner East Community Committee.	Fiona Titterington	Next Inner East Community Committee (10th December)	Provided as part of the Community Committee Updat Report (10th December 2015)	Awareness raised around service operations	Green
17/09/15	All wards	The establishment of an informal working group to review the performance management framework.	To set up a working group involving the Area Chair and a ward member from each ward to review the performance management framework.	Neil Young	Ongoing	The December meeting of the Inner East Community Committee will be the first time the performance management framework will be presentted to the committee. Working Group to be established and to meet to review the document prior to the March committee meeting	The action tracker assists members of the community committee by keeping them abreast of the community committee work programme and prgress towards actions agreed at community committee meetings.	Amber
December 2015 business meeting								
10/12/15	All Wards	Identify projects that tackle social isolation	To explore potential funding arrangements for three identified projects to tackle social isolation across Inner East.	Liz Bailey and Neil Young	Ongoing	Specific projects to be progressed through ward member meetings. This has not yet happened. However it is planned that this issue will go to the March/April round of ward member meetings.		Red
10/12/15	All Wards	To make progress on the outcomes of the workshop for children and young people held in October 2014	A report to be brough to the March 2016 Community Committee outlining work that is taking place across the council and partners to support children and young people	Neil Young and Sally Coe	Mar-16	An update report was on the agenda for the March meeting of the community committee		Green
10/12/15	All Wards	Gather further information about jobs, skills and apprentices.	A report to be brought to a future Community Committee exploring apprenticeships, the barriers to them and how they can be shaped by the council. The report should also include a mapping exercise which identifies where apprenticeships are available and how residents in Inner East can access city wide employment opportunities created from new development.	Jane Hopkins	Seperber 2016	An update report will be brought to the September community committee meeting. Following the December meeting, the lead officer cirulated some statistical informationon apprenticeships to members of the community committee.		Amber